

MINUTES of the Annual General Meeting of **KNOCKIN VILLAGE HALL COMMITTEE** held in in Knockin Village Hall On Monday 22nd July 2024 at 19.00.

Present: Cllr Burns, Cllr Jones, Cllr Mitcham, Cllr Roberts (chairman).

Absent: Cllr Moseley

09.24 To elect a chairman

It was **RESOLVED** to elect Cllr Roberts as chairman.

10.24 Apologies for absence

It was **RESOLVED** to note the apologies received from: Cllr Manford. These were **ACCEPTED**.

11.24 Minutes - to approve minutes of Committee meeting held 09.07.2024

It was **RESOLVED** to approve the minutes and they were signed and adopted as true record.

12.24 Financial Report from Internal Auditor and Adoption of Accounts for 2023-24 - for consideration and approval.

It was **RESOLVED** to note the report from the internal auditor and approve the 2023-24 accounts.

13.24 To consider and approve Annual Report for 2023-24

It was **RESOLVED** to approve the annual report for 2023-24.

14.24 Any other business

- Clerk will let Cllr Burns know what needs authorising in email reminder for bank payments.

Fundraising and Community Events 2024

- Duck race – 22.09.2024 – This has been promoted in the Telescope by Cllr Mitcham, and Cllr Manford has finalised the poster. Cllr Mitcham will display sign-up sheets in shop, and posters on notice boards before Aug bank holiday weekend. Refreshments: Cakes, bags of crisps (Cllrs will ask Sainsbury's to donate), and drinks. It was **NOTED** that bacon sandwiches would ordinarily be more profitable but were not felt to be appropriate at the later start time of 1pm.
- 9th November Craft Fairs – Quite a few stall-holders wish to re-book so shouldn't need lots of advertising for this. Refreshments: Cakes, bacon sandwiches, etc. Need to block off Friday evening beforehand to set up.
- Quiz – 9th November – Cllr Manford will run this. Refreshments: Leftover cakes etc from craft fair (same day), need to check if Cllr Manford will buy alcohol.
- Christmas Social – 7th December. Same format as last year, but scheduled earlier than last year to avoid clash with Strictly Come Dancing final. Refreshments: Plan to provide food, but charge for drinks. It was suggested that the Village Hall Committee could launch 100 Club at Christmas social in order to raise interest and sign people up with a view to starting the club next year. It was **AGREED** Cllr Jones will look into

what is normal in terms of cash prizes, and whether there are any specific rules for charities with regard to 100 Clubs.

Fundraising and Community Events 2025

- **Race night** – Possibly a joint event with Knockin and Kinnerley Cricket Club, with profits split equally. **It was AGREED Cllr Burns will liaise with the group from Telford** who run these events, to check what they do/provide, what the Committee will need to do, availability, cost, etc. It was **NOTED** that it would need about 80 attendees to make it worthwhile. **It was AGREED Cllr Burns will also email contact at Cricket Club.** Dates: Proposed for April, bit warmer and will be close to start of cricket season. Cost structure: Charge entry (possibly £10/ticket), could provide refreshments and one drink, but want to be able to sell more drinks. Could charge around £25 for sponsors, one for each of the six races. **Cllr Burns will look into what other Village Halls do for this kind of event.**
- **Craft fairs.** Traders keep wanting to come back, everyone seems happy. Suggest May, but wait to see how things go in November to talk to stallholders. Didn't work on Sat before Mothering Sunday, would need to be a couple of weeks before Mothers' Day.
- Other ideas were a theatre event (but may need a proper stage), quiz night, duck race, Bingo night (Cllr Manford has said he would do this), Christmas social.
- Could fundraise specifically for painting the hall, either ask people/organisations to provide helpers and/or donate paint, e.g. could ask Aico if they'll provide volunteers for a painting day, and ask businesses like Colour Supplies if they'd provide paint FOC or give discount.
- **Promotion of Village Hall:** Possible dedicated Village Hall website/Facebook page. Info could be added to a dedicated page on Parish Council website initially, but Committee members could ask a member of the public for advice and if he could potentially look at setting up a website for Village Hall in future.
- Marketing - Banner signs on display in village, promoting hall for hire. Could also post more info on events on local Facebook page (Knockin, Kinnerley, and Maesbury). **Cllr Burns will speak with another member of the public about this.**
- Need to put some effort into sprucing up hall if going to promote it more widely. E.g. replace curtains. It was **NOTED** that the committee is competing with 3 other Village Halls in Telescope newsletter area, so may need to promote through other platforms/channels as well.
- One off event suggestions: Open evening for kids, crafting activities, board games night.
- Yoga classes – classes held in Kinnerley, but always full. Could possibly look at paying an instructor for 6 weeks of Yoga/Pilates classes and see if Village Hall Committee makes any profit on the lessons. Cllr Jones will look at other village websites and see what other halls do.
- Front door not locking: Often small stones prevent door from locking properly, so worth mentioning to people hiring hall to check bottom of door if they have any problems closing front door.

Chairman closed the meeting at: 19.58