

Knockin Parish Council

T: 01691 674742

E: knockinpc@gmail.com

www.knockinparish.org.uk

Weds 4th Sept 2024

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 10TH SEPT AT 7.30PM** IN THE KNOCKIN VILLAGE HALL, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome to attend.

Lydia Bardsley

Mrs L Bardsley, Proper Officer

PARISH COUNCIL AGENDA 10 SEPT 2024

63.24 Apologies for Absence

64.24 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

65.24 Confirmation of the Minutes

To approve and authorise the signing of the [Minutes of the Council Meeting held on 09.07.24.](#)

66.24 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

67.24 Casual vacancy

Council to consider applications received and co-opt a new member

68.24 Reports

- a) Clerk's Progress Report – Consider matters arising since the last meeting.
 1. Rights of Way - Proposed diversion of Footpath 2 (part); Public footpath overgrown behind Bradford Arms; Footbridge collapse and personal injury.
- b) Play Area and Defibrillators – Receive reports
- c) Police Report – Consider the monthly report.
- d) Shropshire Councillors Report – To receive a report from Cllr Vince Hunt.
- e) Councillor Reports – To consider reports from Councillors (training courses attended, meetings attended as Council representatives).

69.24 Council Policies and Procedures

- a) Code of Conduct – Council to review and approve

70.24 Planning

- a) To note recent planning decisions and appeals published by Shropshire Council
 - i. Address: Land West Lower House Farm Knockin Shropshire, ref: [24/02833/DIS](#)

Proposal: Discharge of Condition 4 (Surfacing) of planning permission 23/02651/FUL.

Decision: Discharge Conditions Approved

II. **Address:** 2 St Marys Close, Knockin, ref: [24/02162/FUL](#)

Proposal: Two storey side extension with installation of roof lights.

Decision: Permission granted.

c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

71.24 Finance and Accounts

a) Approve/ratify the following payments:

- BACS19, Scottish Power, streetlight energy 31 March to 1 June, £45.32 (of which £2.16 VAT) – paid 02.08.2024
 - BACS20, Clerk, Aug staffing costs, £500.20 (no VAT)
 - BACS21, HMRC, Aug PAYE/NICs, £122.00 (no VAT)
 - BACS22, Playsafety Ltd, amenity area annual RoSPA inspection, £93.60 (of which £15.60 VAT)
 - BACS23, Clerk, Sept staffing costs, £397.70 (of which £0.00 VAT) – to be paid 27.09.2024
 - BACS24, HMRC, Sept PAYE/NICs, £95.40 (no VAT) – to be paid 27.09.2024
 - BACS25, Clerk, Oct staffing costs, £379.72 (of which £0.94 VAT) – to be paid 25.10.2024
 - BACS26, HMRC, Oct PAYE/NICs, £95.60 (no VAT) – to be paid 25.10.2024
 - BACS27, Shropshire Council, streetlight energy (1st June – 21st March 2025), £187.32 (of which £31.22 VAT)
 - BACS28, Smith of Derby, Bradford Arms Clock service, £387.60 (of which £64.60 VAT)
- b) To resolve to set up direct debit to pay future streetlight energy bills to Shropshire Council
- c) Receipts and payments up to 30 Aug 2024 – Council to approve and sign
- d) Bank statements July and Aug 2024 – Council to approve and sign
- e) Reconciliation up to 30 Aug 2024 - Council to approve and sign
- f) Signatories – Receive update on bank mandate and agree actions.
- g) Community Resource – Council to consider membership (£35 annual fee)

72.24 Assets and Administration

- a) Asset Inspection and Maintenance contracts – Discuss and agree actions
- b) Parish Council Website – Consider recommendations and information on other website providers
- c) Amenity area – Note RoSPA report and agree actions

73.24 Highways

- a) To consider Highways matters/concerns and agree actions
- b) To note Fix My Street update (verge cutting Knockin to Kinnerley Road)

74.24 Correspondence

To note/discuss correspondence received and agree actions:

- a) SALC / NALC – Bulletins, News in brief bulletins, NALC Legal Briefings and Newsletters
- b) Presentation notes from Cabinet Office briefing on gov.uk domains (02.08.2024)
- c) NALC Chief Executive Bulletins
- d) Community Speed Watch newsletter (17.07.2024)
- e) SALC Oswestry Area Committee meeting 29.07.2024, draft mins, and presentation from Community Resource Rural Housing Enabler (08.08.2024)
- f) GP collective action to take place across Shropshire, Telford and Wrekin (06.08.2024)
- g) Shropshire Council Place Plan Review (06.08.2024)
- h) HeartStart Defib and CPR courses (09.08.2024)
- i) Shropshire Council – Town & Parish Council survey on services (deadline 16.09.2024)
- j) Combatting crime in rural communities, Oswestry RSafer Neighbourhood Team (12.08.2024)

- k) CPRE planning training, 28.09.2024 (27.08.2024)
- l) Parish-wide meeting with Helen Morgan MP, 20.09.2024 (30.08.2024)
- m) Shropshire Council garden waste subscriptions (03.09.2024)
- n) Broadband infrastructure in Shropshire

75.24

Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

76.24

Date and Time of Next Meeting

To note/agree the date and time of the next meeting.

Tuesday 12th November